(University/Departmental Letterhead)

Student Name

Student Email Address:

Supervisor Name

Supervisor Email:

Student Position Title:

Department Where Student Position is Held:

Briefly describe why you are submitting this student for recognition.

Briefly outline your student employee’s accomplishments over this past year and/or how they have contributed to the work place.

How does this student exhibit one or more of the SEOTY categories detailed below in their position? Please provide specific examples.

**Categories:**

* [Community Service](https://www.nsea.info/assets/SEOTY/Outstanding%20Community%20Service%20Award.pdf)
* [Diversity & Inclusion](https://www.nsea.info/assets/SEOTY/Outstanding%20Diversity.pdf)
* [Leadership](https://www.nsea.info/assets/SEOTY/Outstanding%20Leadership%20Award.pdf)
* [Technology & Innovation](https://www.nsea.info/assets/Innovation%20%20Technology.pdf)
* [Critical Thinking](https://www.nsea.info/assets/SEOTY/Outstanding%20Critical%20Thinking%20Award.pdf)
* [Overall Student Employee of the Year](https://www.nsea.info/assets/SEOTY/Overall%20Student%20Employee%20of%20the%20Year%20Award.pdf)

Closing statement.

Signature of person submitting.